

REC COM MEETING MINUTES FROM 9/13/12

Attendees: Paul, Rich, Rick, Mary, Blythe, Jeff Thompson, Rick Porter

Meeting started at 7:05 in Ramsey Building

*Rich made a motion to accept minutes from June meeting. Seconded by Rick, approved unanimously.

*Rich introduced Jeff Thompson, new DPW Director, and we discussed several items including:

Bathroom facilities at Kiwanis – Jeff is fine with putting a lock box/key set up for the rest rooms in the Ramsey Bldg. We all agree that having one point of contact for handling the key and making sure rooms are locked at end of day is the right way to manage. Mary will discuss with the Field Usage requestors and we will come up with a plan.

Wet Field Policy – Jeff is planning to set up his team with smartphones in the near future and they hope is that we can have them send group text to any field usage folks during that particular season. Mary will help Jeff to set up group contact lists and we will implement the new policy in the spring, 2013.

Phone in Ramsey Building – will be disconnected and, with cell tower no going “live”, likely won’t need to be turned back on at any point moving forward.

Memorial Shed – All agree that the current rink liner is not salvageable and we need to free up space in the existing shed for new tractor and baseball/field maintenance equipment. Jeff is going to have the liner shredded and disposed of and we will also investigate moving/raising the shed so that it will be in better position with the field.

Communication – while all agree the communication has improved between the Parks Dept and Mary, Jeff will be implementing new policy that all contact should come through him rather than the guys going directly to Mary.

Parking at Kiwanis – Jeff is investigating adding a second parking lot at top of the property off of Cider Mill Road. This would take tremendous burden off of the lower lot, which is frequently completely full and allow for better access to soccer/lacrosse families playing on upper fields.

*Review of South Street Architect Proposals – Group who reviewed the 14 responses to RFP (Paul, Rich, Rick P, Rick L and Blythe) voted on their top selections to interview for the potential design/build of the project. List was narrowed to four finalists which included Berkshire Design Group, Gale Associates, Lenard Engineering, Meridian and Stantec Consulting. Meeting is scheduled for Monday, 9/24, when each of these four will be invited to make a one hour presentation to the team. Meeting will be held in Police Dept training room and result will be a final selection for the firm that we will partner with on the project, assuming vote passes at STM in November.

*Corporate Sponsors/Grants - Our group needs to investigate all possible options for funding of South St property. Rick will be working on identifying list of potential corporate sponsors and Paul is going to

see if he can get assistance on best way to initiate grant process. This will also be part of question area for potential architects on 24th as many stated they have unique experience in this part of the process.

*Kids@Play – season is complete and overall it was a very successful summer! Final financial data is being compiled and the program turned a nice profit in 2012 and we should have all the final details by the October meeting. All evaluations of directions/counselors/swim aids/parking attendants are complete and Mary was very happy with all of the hired help. Mary is going to send a final email notice to all delinquent accounts for Kids@Play as there are still 11-12 families that owe for their kids attending.

*Sunday Night Volleyball – poles have been removed from the Town Hall and will go into storage. No more issue with someone using our equipment from an outside group not affiliated with Rec Com.

*All current Program Offerings are running smoothly and Mary reported a recent uptick in sales of Healthy Hopper passes!

*Field Usage Request – Upton Ripken Baseball requested Kiwanis for Fall Ball on Tuesday nights 9/11, 18 and 25th. Approval was granted with usage fee of \$150.

*Winter Open Hoop – we will need a new coordinator as Al Jordan will not be running the program this year. Mary is going to advertise in Town Crier and she will also post on the Rec Com web site. If we can get new coordinator, we will start new program otherwise we will have to take the year off.

*Rec Com agreed that effective immediately, ALL FIELDS will be closed at 6:15 pm during this fall due to EEE concerns in this area. This will be communicated to all coordinators of soccer, baseball, etc and go into effect ASAP.

Meeting adjourned at 9:27 and next meeting is scheduled for Thur, October 4th @ 7:00 pm in Ramsey Building